

Job Description

Title & Grade of Post	Second in Faculty: Art, Design Technology TLR2a
Job Purpose:	Assist the Head of Faculty in raising achievement and developing teaching and learning across all year groups
Reporting to:	Head of Faculty
Professional Relationships:	The postholder is expected to adhere to the Teacher Standards and work with colleagues in school and with external agencies, with the aim of improving teaching and learning across and beyond the school
Accountabilities	<p>Main responsibilities</p> <ul style="list-style-type: none"> • Support the Head of Faculty and the curriculum area of Key Stage 3 Art and Design • Take responsibility for a delegated curriculum area • Lead on planning, implementing and evaluating enrichment activities within the faculty such as Arts Award, specialist workshops and gallery visits • Be responsible for identifying and tracking underachieving KS4 students across the department including Pupil Premium students • Deliver the intervention sessions for identified cohorts of students (eg KS4 GCSE Fine Art students) • Along with the Head of Faculty for ADT, develop, implement and evaluate strategically the vision for ADT, through a Faculty Improvement Plan • In collaboration with the Head of Faculty, develop the curriculum within the ADT Faculty to suit the needs of the students • Support staff in managing assessment, reporting and moderation
	<p>Teaching and Learning</p> <ul style="list-style-type: none"> • Plan, prepare and deliver high quality lessons to students at Key Stages 3 and 4 • Ensure that lessons are differentiated appropriately for the needs of all students • Accurately assess and report on progress and any concerns to line manager and parents • Contribute to curriculum development work of the Faculty
	<p>Pastoral</p> <ul style="list-style-type: none"> • Provide high quality pastoral care as a tutor to a group of students in one year group • Contribute to the wider aims of the school • Engage with and deliver the broad extracurricular experience offered to the students of Woodbrook Vale School
	<p>Leading and Managing Staff</p> <ul style="list-style-type: none"> • Act as Head of Faculty in the absence of the head of Faculty • Assist the Head of Faculty in managing staff within their delegated curriculum area • Through effective coaching and mentoring, develop and enhance the teaching practice of others

	<ul style="list-style-type: none"> • Be responsible for the appraisal of technical support staff within the Faculty
Policy and legal Framework	<ul style="list-style-type: none"> • Work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition, the post is subject to compliance with: • School policies and guidelines on the curriculum and school organisation • The Conditions of Service for School teachers in England and Wales and with locally agreed conditions of employment
Other Duties	<ul style="list-style-type: none"> • Play a full part in the life of the school community, to support its distinctive aims and ethos and to encourage staff and students to follow this example • Take a role, both hands-on and through delegation, in ensuring the pastoral care of students, including use of the behaviour and rewards policy, progress and attendance of students • Actively promote the school's policies • Continue own CPD as agreed • Comply with the school's health and safety policy and undertake risk assessments as appropriate • Undertake any duty required by the headteacher
Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified	
Generic duties and accountabilities	<ul style="list-style-type: none"> • The accountabilities detailed within this job description should be supplemented by those accountabilities, roles and responsibilities as set out within DfE statutory guidance • This job description is indicative in terms of duties and responsibilities. Indicative duties are neither definitive nor exhaustive and do not reflect a contractual entitlement. Employees are expected to comply with any reasonable request from a manager to undertake work of a similar level that falls within the general character of the post. This can include duties not specified in this job description • Employees are expected to be courteous to colleagues and provide a welcoming environment to parents and visitors • The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applications or continued employment for any employee who develops a disabling condition • This job description is current at the date shown, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title

Signed:(postholder)

Date:

Signed: (Heateacher)

Date: