



# WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser MA, BA (Hons) NPQH  
Grasmere Road, Loughborough, Leicestershire, LE11 2ST

Tel: 01509 557560

Email: [office@wbvs.co.uk](mailto:office@wbvs.co.uk)

Website: [www.wbvs.co.uk](http://www.wbvs.co.uk)

January 2024

Dear Colleague

## Deputy Headteacher

Full time, permanent position

Thank you very much for expressing an interest in the above post. We hope you will consider this a valuable opportunity to contribute to the character development, success and happiness of our young people here at Woodbrook Vale School.

We have an experienced Senior Team who are generous with their advice, mentoring and coaching, but also keen to learn and develop and you will find yourself welcomed as an equal and given the autonomy to put forward your own ideas and innovations.

You will notice from the advert that we are willing to be flexible about the start date. We would therefore ask colleagues who think they might be interested to put in an application and come and meet us.

You will find our prospectus and other useful information, including links, on our website <http://www.wbvs.co.uk>.

We encourage prospective candidates to arrange a visit or telephone conversation prior to making an application. If you would like to arrange this please contact Penny Bradshaw, HR Administrator [pbradshaw@wbvs.co.uk](mailto:pbradshaw@wbvs.co.uk)

I enclose a job description and person specification which I hope you will find helpful. Please keep your covering letter to no more than two sides of A4. The closing date for the application is **6pm Monday 12 February 2024** and interviews will be held **Tuesday 27 and Wednesday 28 February**. If you have not heard from us by Monday 26 February, please assume that your application has been unsuccessful on this occasion.

Please email your completed application and covering letter to Penny Bradshaw, HR Administrator on: [pbradshaw@wbvs.co.uk](mailto:pbradshaw@wbvs.co.uk)

I fully appreciate the time and effort required in completing an application for such an important post. Whatever the outcome of this particular process, I thank you for your interest in working at Woodbrook Vale School and wish you every success with your future career aspirations.

I look forward to receiving your application.

Yours faithfully

Rachael Fraser  
Headteacher



School of  
**CHARACTER**

Registered Office:  
Woodbrook Vale School, Grasmere Road, Loughborough, Leicestershire, LE11 2ST  
Company Registration No: 7671486

