



# WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser MA, BA (Hons) NPQH  
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Dear colleague

## Learning Support Assistant Grade 6

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of students at Woodbrook Vale School. You would be joining a well-established, experienced and welcoming team. Most importantly, we are looking for a candidate who fits well with our ethos and philosophy, so do please take the time to look at our website and get a flavour of our school.

I enclose a job description and person specification which I hope you will find helpful if you decide to apply for this position. Please keep your covering letter to no more than two sides of A4 and it should reference the requirements set out in the job description and person specification.

The closing date for the application is **6pm Wednesday 13 December 2023**. If shortlisted, the interview date: **Tuesday 19 December 2023** (details to be agreed).

For more information about this role please email Graham Johnson, SENDCo on [gjohnson@wbvs.co.uk](mailto:gjohnson@wbvs.co.uk).

Please complete and return your application and covering letter to Penny Bradshaw, HR Administrator by email on [pbradshaw@wbvs.co.uk](mailto:pbradshaw@wbvs.co.uk) as soon as possible.

I fully appreciate the time and effort required in completing an application and whatever the outcome of this particular process, I thank you for your interest in working at Woodbrook Vale School and wish you every success with your future career aspirations.

I look forward to receiving your application.

Kind regards

Rachael Fraser  
Headteacher

