WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser MA, BA (Hons) NPQH
Grasmere Road, Loughborough, Leicestershire, LE11 2ST
Tel: 01509 557560
Email: office@wbvs.co.uk
Website: www.wbvs.co.uk

November 2026

Dear Colleague

Pastoral Support Worker

Thank you very much for expressing an interest in the above post.

This post provides an exciting opportunity to contribute to the success of students at Woodbrook Vale School. You would be joining a well-established, experienced and welcoming team. Most importantly, we are looking for a candidate who fits well with our ethos and philosophy, so do please take the time to look at our website and get a flavour of our school.

I enclose a job description and person specification which I hope you will find helpful if you decide to apply for this position. Please keep your covering letter to no more than two sides of A4. The closing date for the application is **Monday 23rd November 2026.** If shortlisted the interview date will be **Wednesday 2nd December 2026.**

Please complete and return your application and covering letter to:
Kerry Miller, HR Administrator by email on kmiller@wbvs.co.uk.

If you require any further information about this role please contact
Peter Hayes, Deputy Headteacher: phayes@wbvs.co.uk. OR Samina O'Malley, Deputy Headteacher: somalley@wbvs.co.uk

I fully appreciate the time and effort required in completing an application and whatever the outcome of this particular process, I thank you for your interest in working at Woodbrook Vale School and wish you every success with your future career aspirations.

I look forward to receiving your application.

Kind regards

Rachael Fraser
Headteacher