Woodbrook Vale School

Person Specification

Pastoral Support Worker (Grade 7)

	Essential Criteria	Desirable Criteria
Experience (Relevant work and other experience)	• Experience of working with young people in an educational setting. • Experience of dealing with students with anxiety and low self - confidence. • Experience of supporting the social, emotional and educational development of young people. • Experience of working with young people who may be vulnerable.	• Qualified Designated Safeguarding Lead. • Experience of working with external agencies that support young people. • Experience of delivering 1:1 or small group sessions such as ELSA • Experience of working with parents.
Education & Qualifications	• Good standard of general education to GCSE including Maths and English Grade C or above (or equivalent).	• ELSA training • First Aid Training (FAAW) • Experience of working with school, Data management system e.g. SIMS or Go 4 Schools
Training	• Willingness to undertake personal development and training to update knowledge and skills.	• Mental Health First Aider training. • Evidence of recent training around promoting positive mental health in schools.
Skills	• Ability to stay calm under pressure. • Good organisational skills. • Ability to work on own initiative. • Ability to handle sensitive and confidential issues. • Ability to hold difficult and sensitive conversations with parents / carers and external professionals. • Ability to adhere to procedures. • Ability to work collaboratively with colleagues both within and outside of school. • Able to communicate and develop positive relationships with all types of stakeholder including students, staff and parents.	• Knowledge of Child Protection and Health and Safety procedures. • First Aider. • Experience of supporting teaching and learning at both KS3 and KS4. • Able to deliver guidance to students to help them to guide & prepare them for life beyond school.
Personal qualities	• Commitment to the ethos of the school. • Resilient and flexible in approach. • Initiative and enthusiasm. • Patient and conscientious. • Discrete • Excellent work ethic. • Good role model.	• Kindness and a willingness to go the extra mile. • Sense of humour. • Diplomatic in discussions